

Appendix 1: KMBL- Manistee County Blacker Airport Contingency Plan (*Manistee, MI*)

1. **CBP Procedure for Processing Diverted Flights:** (*This would only be in the most exigent of circumstances for KMBL, as there is NO FIS*)
 - 1.1. CBP-Sault Ste. Marie Port of Entry shall 'VET' passengers through enforcement databases as applicable. There are no CBP databases available at KMBL.
 - 1.2. CBP-Sault Ste. Marie shall assist with any complex immigration issues that responding officers are not able to address.
 - 1.3. There are no dedicated CBP phone lines in proximity to any areas where passengers would be cleared. CBP-Sault Ste. Marie shall maintain communications via cellular phones with the officers clearing the flight to provide assistance in addressing those items in number 1.1 and 1.2 of this contingency plan.
 - 1.4. Responding officers shall obtain all contact information, as required for the log sheet for the diverted flight.
 - 1.5. Responding officers shall notify CBP-Sault Ste. Marie upon completion of clearing diverted flight(s).
2. **CBP Procedures When the Air Carrier Elects Not to Disembark its Passengers Due to Imminent Flight Departure Within Four (4) Hours of Arrival:**
 - 2.1. Responding/notified CBP Officers will notify the Sault Ste. Marie Watch Commander that the carrier is electing to not disembark the passengers and the flight is departing within four hours of arrival.
 - 2.2. CBP Officers will obtain required contact information, as required for the log sheet for the diverted flight.
3. **CBP / Joint Operating Procedures for Deplaning of Passengers to Secure Areas While Passengers Await Re-boarding In Lieu of CBP Processing:**
 - 3.1. **Location of the secure area:** The Manistee County Blacker Airport is small with only one gate and limiting seating. Public Charters, Inc. currently operates 7 weekly scheduled public charter flights. Manistee County Blacker Airport has a sterile area with available room for approximately 30 passengers. The sterile area has a restroom but no beverage or food options. If the event required more space for passengers and crew, the entire terminal building could be utilized with only (3) exits, (2) two which can easily be secured and the remaining exit could be controlled with limited effort and manpower. Utilizing the entire airport terminal facility would allow access to more restroom facilities and vending machines.
 - 3.2. **How security of the area will be maintained:** The Manistee County Blacker Airport will provide security with the assistance of the Manistee County Sheriff's Department if

the need arises to deplane the passengers and the crew. TSA may provide assistance if need arises and they have employees present during time of deplaning. The Manistee County Blacker Airport is approximately 4 hours away from Sault Ste. Marie. Due to the distance from the POE local or State law enforcement would need to secure the scene prior to CBP Officers arriving.

3.3. **How passengers will have access to restrooms, if the secure area does not have restrooms:** The Manistee County Blacker Airport has a restroom in the sterile area, but in the event access to more restrooms was needed, security personnel would need to monitor the bathroom usage or securing of the entire building would be facilitated.

3.4. **How the airport/air carrier will provide food and water to passengers while maintaining the sterility of the secure area:** The Manistee County Blacker Airport or air carrier will provide food and water to affected passengers and crew, as needed, under the supervision of the security personnel, and CBP if present.

3.5. **Phone numbers: Duane DuRay- Manager**

Agency	Contact #	Secondary #	24/7 Ops Center
KMBL Manager	231-723-4143 work	231-233-4143 Cell	231-398-0307 Home
Manistee County Sheriff	231-723-8393		911
TSA	616-554-1162 Roger Dubuc W	616-340-2283 Roger Dubuc C	616-285-6631 Coordination Ctr
Public Charters	231-398-9272	877-359-7595	
SSM-CBP	906-632-8822	906-632-2631	1-800-973-2867
CBP SSM APDs	313-559-6741 Pat	313-318-0563 Ryan	1-800-973-2867
Border Patrol	906-632-3383		1-800-973-2867

3.6. Responding CBPOs will obtain all pertinent contact information for the diverted aircraft log sheet.

4. **CBP Procedures for Handling Garbage and De-catering Partially Cleared Diverted Flights.**

4.1. Responding CBP officers shall determine if there is regulated garbage onboard the aircraft for a partially cleared diverted aircraft.

4.2. CBP Officers will, in coordination with the destination airport, initiate a CBP Form AI 250 to control the movement of regulated garbage to the destination airport for a partially cleared diverted flight.